


Delegated Decision Notification

This form is used both to give notice of an officer's intention to make a Key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made. Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

LEAD DIRECTOR ⁱ :	Director of Public Health
SUBJECT ⁱⁱ :	<p>To seek approval under Contracts Procedure Rule 21.1 to extend three block contracts commissioned by the Public Health Directorate for a period of 12 months from 1st April 2014. These contracts are held with Leeds Community Healthcare Trust, Leeds Teaching Hospitals Trust and Leeds and York Partnership Foundation Trust.</p> <p>To waiver Contract Procedure Rules 9.1 and 9.2 in order to award an interim contract for the Tuberculosis (TB) service to Leeds Community Healthcare NHS Trust as part of their existing Public Health block contract.</p>
DECISION DETAILS ⁱⁱⁱ :	<p>In April 2013, Local Authorities took the lead from the NHS for improving the health of their local communities. As part of this process, public health budgets were protected until 2015/16 in order to drive local efforts to improve health and wellbeing by tackling the wider determinants of poor health.</p> <p>As part of the transfer to the Council, the three contracts held with Leeds Community Healthcare NHS Trust, Leeds Teaching Hospitals NHS Trust and Leeds and York Partnership Foundation NHS Trust were reviewed and were provided with new contracts based on Department of Health/Local Authority terms and conditions starting from 1st April 2013 for one year with the provision to extend for a further 2 x 12 months (maximum of 3 years). The total value of these contracts is £4.8 million.</p> <p>These contracts provide key public health services including weight management, healthy lifestyle, smoking cessation, school nurses, infection control and other smaller contracts. These services are required to support the mandatory and statutory public health responsibilities of the Council, and to contribute towards meeting the outcomes set out in the health and wellbeing strategy.</p> <p>As part of this extension process; all of the services have been subject to a review in terms of need, performance and providing value for money. Some minor contract variations are proposed as an outcome of this review.</p>

	<p>These contract extensions enable the Public Health Directorate to continue to work with the Public Private Partnerships and Procurement Unit (PPPU & PU) to develop their strategic commissioning priorities and undertake a structured staged approach to re-commissioning which can be resourced effectively in order to obtain the best quality and value for money solution for the Council and the citizens of Leeds.</p>		
<p>TYPE OF DECISION:</p>	<p><input type="checkbox"/> Council function (not subject to call-in) <input checked="" type="checkbox"/> Executive decision (Key) Is the decision eligible for call-in?^{iv} <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Is the decision exempt from call-in?^v <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Executive decision (Significant Operational^{vi} – not subject to call-in) <input type="checkbox"/> Executive decision (Administrative^{vii} – not subject to publication or call-in)</p>		
<p>NOTICE^{viii} / CALL-IN (KEY DECISIONS ONLY):</p>	<p>Date the decision was published in the List of Forthcoming Key Decisions: 28th October 2014 If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:- If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-</p>		
<p>AFFECTED WARDS:</p>	<p>All wards</p>		
<p>DETAILS OF CONSULTATION UNDERTAKEN:</p>	<p>Executive Member Cllr L Mulherin</p>	<p>Date consulted: 9th December 14</p>	<p>Interest disclosed?^{ix} <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No</p>
	<p>Ward Councillor</p>	<p>Date consulted:</p>	<p>Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No</p>
	<p>Others^x (please specify:)</p>	<p>Date consulted:</p>	<p>Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation:) <input type="checkbox"/> No</p>
<p>CAPITAL INJECTION APPROVAL REQUIRED:</p>	<p>Injection approval required? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, you must complete the Approval box below)</p>		

CAPITAL INJECTION APPROVAL	(Name:) (Title:)	Capital Scheme Number: XXXXX / XXX / XXX Date:
IMPLEMENTATION (KEY DECISIONS ONLY)	Officer accountable for implementation Lynne Hellewell (Public Health Business Manager) Timescales for implementation ^{xi} 1 st April 2015 to 31 st March 2016	
CONTACT PERSON:	Lynne Hellewell	Telephone number ^{xii} : 07712214817
DECISION MAKER / AUTHORISED SIGNATORY ^{xiii} :	 Dr Ian Cameron Director of Public Health	Date: 09 December 2014

ⁱ The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

ⁱⁱ A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

ⁱⁱⁱ Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

^{iv} See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.

^v If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5th working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6th working day.

^{vi} If the decision would have been a Key decision but for an exception set out in Article 13.6.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).

^{vii} Administrative Decisions do not need to be published on the Council's website but this form may be used for internal recording of the decision.

^{viii} All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

^{ix} No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

^x This may include other elected Members, officers, stakeholders and the local community.

^{xi} Please include proposed timescales for commencement and / or completion of implementation as appropriate.

^{xii} Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.

^{xiii} The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.